

Disciplinary Code

(a) Every student seeking admission at the college will have to give a declaration that he/she will abide by the rules and regulations of the college. Besides the same declaration form will be signed by the guardians as well.

(b) White Shirt and Black Trousers (**For Boys**) and white *Mekhela Chadar* with Navy Blue border and Navy Blue Blouse or White *Churidar-Pyzama* with Navy-Blue Chuni (**For Girls**). The Navy-Blue/Black sweater is compulsory in the winter season. In addition to, the uniform prescribed by the college authority is compulsory.

(c) The Student Union is the premier student body in the college. Its membership is compulsory for all students of the college. It cultivates the qualities of leadership, public speaking, organization, self-expression and initiative among the students. Its objectives are to foster intellectual and cultural development of its members and to give them training in the methods and functioning of democratic institutions. All office bearers of the student union are elected annually by the members of the student union.

(d) The admission of a candidate will not be completed unless he/she has an identity card issued by the principal of the college. The loss of the identity card, whenever it occurs shall immediately be reported in writing to the Principal. ***The PHOTOGRAPH of the student's identity card must be in College Uniform.***

(e) Attendance of student in the regular courses of study is compulsory. The student must appear in examinations arranged by the departmental teacher from time to time. The attendance of all students on Foundation Day (1st June) of college, the *tithi* of Shrimanta Sankar Dev, Fresher's day, *Saraswati Puja* and any other functions, Debating, Seminars, Quiz, Public meeting organised by student union, teaching staff, Governing body and ex-student association is also compulsory.

(f) As per Supreme Court's verdict- "Ragging is a disorderly conduct, whether by words spoken or written, or by an act which has the effect of teasing, treating or handling with rudeness any student, indulging in rowdy or undisciplined activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or a junior student." Ragging is banned at Cinnamara College and any one indulging in ragging during the entire period of his/her study at Cinnamara College is likely to be punished appropriately which may include expulsion from the College, suspension from the College or classes for limited period or fine with a public apology. As per the direction of government of India, every student during admission in this College has to submit an affidavit to this effect.

(g) The mobile switch off is compulsory in the class room, College Campus and the Library.

Declaration made by the Student during the time of Admission as follows:

01.	I shall attend classes regularly.
02.	I shall be punctual in attending classes.
03.	I shall follow the instructions of teachers and complete the assignment given by the teacher.
04.	I shall come to college with college uniform.
05.	I shall respect teachers and employees of this college.
06.	I shall maintain cordial relation with my fellow students.
07.	I shall never adopt any unfair means in the examination.
08.	I shall refrain from using smoking, alcohol, drugs etc in and around of college.
09.	I shall also refrain from all types of ragging.
10.	I shall return library book within the stipulated time fixed by the library.
11.	In addition to my regular study at this college I shall extend full co-operation for its development.
12.	I shall never violate any regulations of the college.
13.	I also believe that my shining career and the development of this college in all respect are mutually related to each other.

Full Name of the Student

Address

Town _____ **Village** _____

Ward No _____ **P.S.** _____

P.O. _____ **Dist** _____

Contact No/Mobile No _____

Signature

Date: _____

Undertaking by parents/guardians during the time admission of their son/daughter/ward

I have undertaken to impose the following regulations completely and fully on my Son/Daughter/Ward.

01.	He/she shall be regular in attendance.
02.	He/she shall be very punctual in attending classes.
03.	He/she shall be a very polite and gentle to the teachers and employees of the college in particular and general to the mass people.
04.	He/she shall not try to conceal any material fact regarding study, education etc.
05.	He/she shall not miss any classes/unit test/surprise test unless sufficient ground of absence is there.
06.	He/she shall complete all the assignment jobs/practical within stipulated time and submit the same to the respective teachers.
07.	He/she shall come to the classes with fully equipped in college uniform and study materials etc.
08.	He/she shall respect the direction and order of the teachers and try to be always in integration in all sorts of work of the college.
09.	He/she shall never to indulge (himself/herself) in any quarrel with fellow students or other students in and around the college.
10.	He/she shall not take and consume wine, drugs or smoking etc.
11.	He/she shall not engage in any criminal or immoral activities or commit such activities detrimental to him/her to the college and its property.
12.	He/she shall pay all the fees, dues etc. of the college in due time.
13.	He/she shall be debarred or expelled from the institution for violation of the rules of the college.
14.	If he/she discontinues education or is expelled from the college then in such case no fee shall be refunded.
15.	Apart from the above, I undertake that I shall always check and guide my son/daughter/ward in his/her progress in study at home also declare that I shall be present in all guardian meetings in the college regarding my son/daughter/ward's progress to aware about his/her acquaintance in study and education.

Full Name of the Guardian

Address

Town _____ **Village** _____

Ward No _____ **P.S.** _____ **P.O.** _____ **Dist** _____

Contact No/Mobile No _____

Signature

Date: _____

Note: (At the time of the admission, the guardian must be present)-Principal